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CIN No – U45203UR2008SGC032591

# UTTARAKHAND STATE INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED

(A GOVT. OF UTTARAKHAND UNDERTAKING)

HEAD OFFICE: OPP. GOVT. ITI NIRANJANPUR, MAJRA, SAHARANPUR ROAD, DEHRADUN– 248001

Ref: 303 /USIDCL –445 /17

Dated 06 /03/2017

## EMPANELMENT OF SUPPLIERS OF CEMENT, STEEL & PIPE

Manufacture/Authorised suppliers are requested to apply for empanelment in USIDCL. Application Forms can be downloaded from [www.usidcl.com](http://www.usidcl.com) under the title “Empanelments” from 09.03.2017, 15:00 Hrs. and submitted to MD, USIDCL, by 1700 Hrs, 03.04.2017. Firms who have submitted their application earlier need not apply again.

Changes, if any, will be intimated only through our website

**General Manager (Civil)**

# **UTTARAKHAND STATE INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED**



## **DETAILED TERMS AND CONDITIONS FOR EMPANELMENT OF SUPPLIERS OF CEMENT, STEEL & PIPE-2017**

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## **1. GENERAL**

**1.1.** USIDCL is a premier organization of Government of Uttarakhand with a mandate for infrastructure development viz. construction of buildings, bridges, roads, ropeways, tunnels, flyovers and other infrastructure projects, within and outside the State. USIDCL intends to Empanelment of cement, steel & pipe (UPVC,CPVC,GI & PVC) supplier firms for the upcoming projects under different categories.

## **2. Objectives:**

2.1 USIDCL requires the services of manufacturing, stocking or marketing firms having experience in supplying of Cement, Steel & Pipe (UPVC,CPVC,GI & PVC) for various central/ state govt./ externally funded projects, to provide material in order to ensure that construction works will completed as planned, & as per standards/norms fixed by the national standards/ codes to the satisfaction of the USIDCL.

## **3. Scope of Work:**

The supplier shall faithfully, expeditiously, economically and honestly perform the following services:

- 3.1.** Supply the material from time to time as per requirement to site anywhere in uttarakhand & fulfill the requirement for timely completion of works.
- 3.2.** Submit all necessary documents ie. MTC, Royalty & service tax certificate etc. as required.
- 3.3.** Ensure supply of quality material as per standards/norms of Central/State Govt.

**4. Empanelment Fees: Rs. 10,000 + Service Tax (15%)** In the form of DD in favour of MD, USIDCL, payable at Dehradun, issued from any Nationalized/Scheduled Bank.

## **5. Application Form**

Application for Empanelment of cement, steel & pipe (UPVC,CPVC,GI & PVC) Suppliers of duly filled with relevant details as per Annexure- A is required to be submitted.

## **6. Eligibility**

**6.1.** The suppliers may or may not be registered with other Govt./ Semi- Govt. organizations and may submit their letter of Empanelment with the same, certificate of Dealer of Manufacturing company & should have minimum five years experience in supplying Cement/Steel/Pipes. However, reputed manufacturing, stocking or marketing firms may also be considered based on their work experience and performance. Firms having prior experience for supplying to Government will be given preference.

### **6.2. Financial Information**

The applicant should have fair annual turnover during the last five years and the details of Gross Annual Turnover during the last 5 years must be furnished in the format given in Annexure-B.

## **7. Details to be submitted by the applicants**

The application is required to be submitted in a sealed envelope, super scribed "Application for Empanelment of Cement/Steel/Pipe Suppliers" along with the following details-

- 7.1.** Non refundable empanelment fee of Rs. 10,000+ Service tax (15%) in the form of Demand Draft in favour of Managing Director, USIDCL payable at Dehradun.
- 7.2.** Name and registered address of the firm/ individual.
- 7.3.** Copy of Service Tax No., PAN, TIN of the firm and certificate of incorporation of the firm from the Registrar of Companies under Companies Act- 1956, if applicable.
- 7.4.** Detailed profile of the firm with copy of dealership/Manufacturer certificate.
- 7.5.** Duly filled in application for Empanelment of cement, steel & pipe(UPVC,CPVC,GI & PVC) Supplying Firms (As per Annexure-A).
- 7.6.** Details of average annual turnover certified by CA (As per Annexure-B).
- 7.7.** List of Supply order completed during the last five year (As per Annexure – C).
- 7.8.** Current Supply orders in hand (As per Annexure-D).
- 7.9.** Information regarding any litigation, current or during the last five years, in which the supplier is involved, the parties concerned and dispute amount. (As per Annexure-E)

- 8. PERIOD OF EMPANELMENT:-** The selected firms shall be Registered initially for a period of one years which can be extended on the basis of their performance. USIDCL, however, reserves the right to upgrade/renew the panel at any time without assigning any reasons.
- 9.** USIDCL reserves the right to accept or reject any or all proposals without assigning any reasons thereof.
- 10.** After Empanelment, proposals shall be invited from amongst the registered firms for finalization of rates for different locations from time to time.

**LETTER OF TRANSMITTAL**

(ON LETTER PAD OF THE COMPANY)

To,

Managing Director,  
Uttarakhand State Infrastructure Development Corporation Ltd.,  
Opp. Govt. ITI, Niranjanpur,  
Saharanpur Raod, Dehradun - 248001

**Sub: Application for Empanelment of cement, steel & pipe Supplier Firms**

Sir,

Having examined the details given on your website for the **Empanelment of cement, steel & pipe Supplier Firms** in U.S.I.D.C.L., we submit our application with relevant information and documents for your kind consideration.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms A to H and accompanying statements are true and correct.
2. I/We have furnished all information and necessary details required for the **Empanelment of cement, steel & pipe Supplier Firms**.
3. I/We submit the requisite certified solvency certificate and authorize the Managing Director, USIDCL to approach the bank issuing the solvency certificate to confirm the same. I/We also authorize Managing Director to approach individuals, employers, firms and corporations to verify our competence and general reputation.
4. I/We fully understand and agree that I/we may be de-Empanelment from the panel and debarred from future works in USIDCL in case any information provided by us is found to be false or incorrect.

Enclosures: Form A to E

Seal of applicant:

Date of submission:

Signature of Authorized  
Signatory of Applicant (s)

**Uttarakhand State Infrastructure Development Corporation Limited**  
**APPLICATION FOR EMPANELMENT OF CEMENT, STEEL & PIPE SUPPLIERS FIRMS**

(The applicant should study carefully the Detailed Terms and Conditions of Empanelment and the list of documents to be annexed with the application form before filling the form. Application found deficient in any respect are liable to be rejected without any further correspondence)

**1. Empanelment fee enclosed:-**

Sl. No	Empanelment for:		Draft No.	Date	Amount	Issuing Bank & Branch

(Refer Clause nos. 4 & 5)

**2. Name of firms** .....

**3. Address**

(i) Regd office.....

(ii) Head Office.....

(Attach separate paper for addresses of other offices)

**4. Telephone Number** ..... **Fax No.**.....

E-mail address:.....

**5. Constitution:**

Sole Proprietorship Concern  Partnership Firm

Public Ltd. Company  Private Ltd. Company

**6. If partnership firm, names of the partners/ If Company, name of directors**

(i) .....

(ii) .....

(iii) .....

(iv) .....

(v) .....

(vi) .....



7. Furnish the following details and enclose copies of each document:

(a) PAN .....

(b) Service Tax No. ....

(c) Corporate Identity No. as given by relevant ROC .....

9. Is the sole proprietor/any partner/director of company:

(a) Dismissed Government Servant Yes  No

(b) Removed from approved list of suppliers Yes  No

(c) Demoted to a lower class of suppliers Yes  No

(d) Having business banned/suspended by  
any government in the past Yes  No

(e) Convicted by a court of law Yes  No

If answer to any of the above is 'Yes', furnish details on a separate sheet

10. Name of person holding power of attorney .....

11. Name of Bankers with full address .....

12. Place of business.....

13. (a) Whether already empanelled with USIDCL or any other department Yes  No

(b) If yes, give details:

(i) Name of department .....

(ii) Class & category .....

(ii) Empanelment authority & address.....

(iv) Empanelment No. & date .....

(v) Date of validity.....

14. Certificates:

I/We (including all partners) certify that I/We have read "Detailed Terms and Conditions" for **Empanelment of cement, steel & pipe Supplier Firms** in USIDCL as amended upto-date and shall abide by them.

Signature(s) of applicant(s) :

Name

Signature

Address

1.....

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2.....

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3.....

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4.....

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5.....

.....

.....

Date :

No. of Documents attached

**FINANCIAL INFORMATION**

1. Financial Analysis-Details to be furnished duly supported by figures in balance sheet/profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

Years

- I. Gross Annual turn Over (In lakh Rs.)

2011-2012	2012-2013	2013-2014	2014-2015	2015-2016

**Note:** In case the Supplier firm is unable to submit the turn over for the year 2015-2016 due to any reason, they should submit a certificate from a Chartered Accountant duly citing the reasons for non-submission of the turn over and provide the turn over for the year 2010-2011 instead.

- II. Solvency Certificate from Bankers of Applicant. (To be attached)

Signature of Authorized

Signatory of Applicant (s)

Signature of Chartered Accountant with seal

**LIST OF SUPPLY ORDER COMPLETED DURING THE LAST 5 YEARS**

<b>S. No.</b>	<b>Type of Project</b>	<b>Name of Project</b>	<b>Brief Scope of the work</b>	<b>Value of Order</b>	<b>Name of Client Department</b>	<b>Date of start of the order</b>	<b>Date of completion of the order</b>	<b>Special Features of the Projects</b>	<b>Remarks</b>
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
13.									

Signature of Authorized

Signatory of Applicant (s)

**Annexure-D**

**LIST OF SUPPLY ORDER IN HAND**

<b>S.No.</b>	<b>Type of Project</b>	<b>Name of Project</b>	<b>Brief Scope of the work</b>	<b>Value of Order</b>	<b>Name of client Department</b>	<b>Date of start of the project</b>	<b>Special Features of the Projects</b>	<b>Remark</b>

Signature of Authorized

Signatory of Applicant (s)

**PARTICULARS OF LITIGATION/ARBITRATION CASES**

<b>Sl. No.</b>	<b>Name of the project under litigation</b>	<b>Period of Litigation</b>	<b>Outcome of Arbitration/ Court</b>	<b>Remarks</b>

Signature of Authorized

Signatory of Applicant (s)