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CIN No - U45203UR2008SGC032591

USIDC (Ltd.)

उत्तराखण्ड राज्य अवस्थापना विकास निगम लिमिटेड

(उत्तराखण्ड सरकार का उपक्रम)

प्रधान कार्यालय: राजकीय आई0टी0आई0 माजरा के सामने, निरंजनपुर, सहारनपुर रोड, देहरादून- 248001

Ref: 460/USIDCL –445 /17

Dated 10/04 /2017

EMPANELMENT OF SUPPLIERS OF CEMENT, STEEL & PIPE

Manufacturer/Authorised suppliers are requested to apply for empanelment in USIDCL. Application Forms can be downloaded from www.usidcl.com under the title “Empanelments” from 10.04.2017, 15:00 Hrs. and submitted to MD, USIDCL, by 1700 Hrs, 10.05.2017. Firms who have submitted their application earlier need not apply again.

Changes, if any, will be intimated only through our website

General Manager (Garhwal)

UTTARAKHAND STATE INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED



DETAILED TERMS AND CONDITIONS FOR EMPANELMENT OF SUPPLIERS OF CEMENT, STEEL & PIPE-2017

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1. GENERAL

1.1. USIDCL is a premier organization of Government of Uttarakhand with a mandate for infrastructure development viz. construction of buildings, bridges, roads, ropeways, tunnels, flyovers and other infrastructure projects, within and outside the State. USIDCL intends to Empanelment of cement, steel & pipe (UPVC,CPVC,GI & PVC) supplier firms for the upcoming projects under different categories.

2. Objectives:

2.1 USIDCL requires the services of manufacturing, stocking or marketing firms having experience in supplying of Cement, Steel & Pipe (UPVC,CPVC,GI & PVC) for various central/ state govt./ externally funded projects, to provide material in order to ensure that construction works will completed as planned, & as per standards/norms fixed by the national standards/ codes to the satisfaction of the USIDCL.

3. Scope of Work:

The supplier shall faithfully, expeditiously, economically and honestly perform the following services:

- 3.1.** Supply the material from time to time as per requirement to site anywhere in uttarakhand & fulfill the requirement for timely completion of works.
- 3.2.** Submit all necessary documents ie. MTC, Royalty & service tax certificate etc. as required.
- 3.3.** Ensure supply of quality material as per standards/norms of Central/State Govt.

4. Empanelment Fees: Rs. 10,000 + Service Tax (15%) In the form of DD in favour of MD, USIDCL, payable at Dehradun, issued from any Nationalized/Scheduled Bank.

5. Application Form

Application for Empanelment of cement, steel & pipe (UPVC,CPVC,GI & PVC) Suppliers of duly filled with relevant details as per Annexure- A is required to be submitted.

6. Eligibility

6.1. The suppliers may or may not be registered with other Govt./ Semi- Govt. organizations and may submit their letter of Empanelment with the same, certificate of Dealer of Manufacturing company & should have minimum five years experience in supplying Cement/Steel/Pipes. However, reputed manufacturing, stocking or marketing firms may also be considered based on their work experience and performance. Firms having prior experience for supplying to Government will be given preference.

6.2. Financial Information

The applicant should have fair annual turnover during the last five years and the details of Gross Annual Turnover during the last 5 years must be furnished in the format given in Annexure-B.

7. Details to be submitted by the applicants

The application is required to be submitted in a sealed envelope, super scribed "Application for Empanelment of Cement/Steel/Pipe Suppliers" along with the following details-

- 7.1.** Non refundable empanelment fee of Rs. 10,000+ Service tax (15%) in the form of Demand Draft in favour of Managing Director, USIDCL payable at Dehradun.
- 7.2.** Name and registered address of the firm/ individual.
- 7.3.** Copy of Service Tax No., PAN, TIN of the firm and certificate of incorporation of the firm from the Registrar of Companies under Companies Act- 1956, if applicable.
- 7.4.** Detailed profile of the firm with copy of dealership/Manufacturer certificate.
- 7.5.** Duly filled in application for Empanelment of cement, steel & pipe(UPVC,CPVC,GI & PVC) Supplying Firms (As per Annexure-A).
- 7.6.** Details of average annual turnover certified by CA (As per Annexure-B).
- 7.7.** List of Supply order completed during the last five year (As per Annexure – C).
- 7.8.** Current Supply orders in hand (As per Annexure-D).
- 7.9.** Information regarding any litigation, current or during the last five years, in which the supplier is involved, the parties concerned and dispute amount. (As per Annexure-E)

- 8. PERIOD OF EMPANELMENT:-** The selected firms shall be Registered initially for a period of one years which can be extended on the basis of their performance. USIDCL, however, reserves the right to upgrade/renew the panel at any time without assigning any reasons.
- 9.** USIDCL reserves the right to accept or reject any or all proposals without assigning any reasons thereof.
- 10.** After Empanelment, proposals shall be invited from amongst the registered firms for finalization of rates for different locations from time to time.

LETTER OF TRANSMITTAL

(ON LETTER PAD OF THE COMPANY)

To,

Managing Director,
Uttarakhand State Infrastructure Development Corporation Ltd.,
Opp. Govt. ITI, Niranjanpur,
Saharanpur Raod, Dehradun - 248001

Sub: Application for Empanelment of cement, steel & pipe Supplier Firms

Sir,

Having examined the details given on your website for the **Empanelment of cement, steel & pipe Supplier Firms** in U.S.I.D.C.L., we submit our application with relevant information and documents for your kind consideration.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms A to H and accompanying statements are true and correct.
2. I/We have furnished all information and necessary details required for the **Empanelment of cement, steel & pipe Supplier Firms**.
3. I/We submit the requisite certified solvency certificate and authorize the Managing Director, USIDCL to approach the bank issuing the solvency certificate to confirm the same. I/We also authorize Managing Director to approach individuals, employers, firms and corporations to verify our competence and general reputation.
4. I/We fully understand and agree that I/we may be de-Empanelment from the panel and debarred from future works in USIDCL in case any information provided by us is found to be false or incorrect.

Enclosures: Form A to E

Seal of applicant:

Date of submission:

Signature of Authorized
Signatory of Applicant (s)

Uttarakhand State Infrastructure Development Corporation Limited
APPLICATION FOR EMPANELMENT OF CEMENT, STEEL & PIPE SUPPLIERS FIRMS

(The applicant should study carefully the Detailed Terms and Conditions of Empanelment and the list of documents to be annexed with the application form before filling the form. Application found deficient in any respect are liable to be rejected without any further correspondence)

1. Empanelment fee enclosed:-

Sl. No	Empanelment for:		Draft No.	Date	Amount	Issuing Bank & Branch

(Refer Clause nos. 4 & 5)

2. Name of firms

3. Address

(i) Regd office.....

(ii) Head Office.....

(Attach separate paper for addresses of other offices)

4. Telephone Number **Fax No.**.....

E-mail address:.....

5. Constitution:

Sole Proprietorship Concern Partnership Firm

Public Ltd. Company Private Ltd. Company

6. If partnership firm, names of the partners/ If Company, name of directors

(i)

(ii)

(iii)

(iv)

(v)

(vi)

7. Furnish the following details and enclose copies of each document:

(a) PAN

(b) Service Tax No.

(c) Corporate Identity No. as given by relevant ROC

9. Is the sole proprietor/any partner/director of company:

(a) Dismissed Government Servant Yes No

(b) Removed from approved list of suppliers Yes No

(c) Demoted to a lower class of suppliers Yes No

(d) Having business banned/suspended by
any government in the past Yes No

(e) Convicted by a court of law Yes No

If answer to any of the above is 'Yes', furnish details on a separate sheet

10. Name of person holding power of attorney

11. Name of Bankers with full address

12. Place of business.....

13. (a) Whether already empanelled with USIDCL or any other department Yes No

(b) If yes, give details:

(i) Name of department

(ii) Class & category

(ii) Empanelment authority & address.....

(iv) Empanelment No. & date

(v) Date of validity.....

14. Certificates:

I/We (including all partners) certify that I/We have read "Detailed Terms and Conditions" for **Empanelment of cement, steel & pipe Supplier Firms** in USIDCL as amended upto-date and shall abide by them.

Signature(s) of applicant(s) :

Name

Signature

Address

1.....

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2.....

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3.....

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4.....

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5.....

.....

.....

Date :

No. of Documents attached

FINANCIAL INFORMATION

1. Financial Analysis-Details to be furnished duly supported by figures in balance sheet/profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

Years

- I. Gross Annual turn Over (In lakh Rs.)

2012-2013	2013-2014	2014-2015	2015-2016	2016-2017

Note: In case the Supplier firm is unable to submit the turn over for the year 2016-2017 due to any reason, they should submit a certificate from a Chartered Accountant duly citing the reasons for non-submission of the turn over and provide the turn over for the year 2011-2012 instead.

- II. Solvency Certificate from Bankers of Applicant. (To be attached)

Signature of Authorized

Signatory of Applicant (s)

Signature of Chartered Accountant with seal

LIST OF SUPPLY ORDER COMPLETED DURING THE LAST 5 YEARS

S. No.	Type of Project	Name of Project	Brief Scope of the work	Value of Order	Name of Client Department	Date of start of the order	Date of completion of the order	Special Features of the Projects	Remarks
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
13.									

Signature of Authorized

Signatory of Applicant (s)

Annexure-D

LIST OF SUPPLY ORDER IN HAND

S.No.	Type of Project	Name of Project	Brief Scope of the work	Value of Order	Name of client Department	Date of start of the project	Special Features of the Projects	Remark

Signature of Authorized

Signatory of Applicant (s)

PARTICULARS OF LITIGATION/ARBITRATION CASES

Sl. No.	Name of the project under litigation	Period of Litigation	Outcome of Arbitration/ Court	Remarks

Signature of Authorized

Signatory of Applicant (s)